Outline for Standard Research Proposals Using USRDS Data

Email your request to [USRDS@niddk.nih.gov](mailto:USRDS@niddk.nih.gov) attaching all required documents; be sure to include the PI on the email. The USRDS does not accept DocuSign or AdobeSign, documents must be sent in PDF or Word. Please indicate “USRDS DUA Request” in the subject line of the e-mail.

1. Research title
2. Submission date
3. PI name
4. Funding Source (if NIH, provide grant number)
5. DUA # (if submission is an amendment, otherwise N/A)
6. Background information
7. Study design
8. Objectives
9. Hypothesis(es)
10. Analytical methods – Include how the USRDS data will be used to fulfill your objectives
11. Data being requested
12. List of Standard Analytical Files needed (Information on the specific SAFs can be found in the Researcher’s Guide and Appendices located here: https://www.niddk.nih.gov/about-niddk/strategic-plans-reports/usrds/for-researchers/researchers-guide
    * **Please specify years required where applicable;**
    * **Include a specific justification for each dataset checked on the DUA;**
    * Note, if you are requesting data prior to 2000 you must include additional justification why these years are necessary for your research.
13. Description of data security (Please do not attach security plan, put all relevant information in the proposal
    * Physical security of the computers or servers (locked building, locked room);
    * System controls to limit access to the data and connection requirements;
    * Individual logins and identification/authentication of users
    * FIPS 140-2 modules for data in-transit and at rest;
14. Include this exact statement in your proposal

'The USRDS data will be destroyed at the end of the project'.

1. IRB clearance or waiver (REQUIRED)
2. A signed USRDS Agreement for Release of Data, the blank DUA can be found here: <https://www.niddk.nih.gov/about-niddk/strategic-plans-reports/usrds/for-researchers/standard-analysis-files>
3. Contact information for principal investigator, analysts & anyone accessing the data. We do not accept generic email addresses such as yahoo, gmail, msn etc. Email addresses must be related to your institution:
   * Name
   * Affiliation
   * Business address
   * Business phone number
   * Email address

# Submit your proposal:

Email your request to [USRDS@niddk.nih.gov](mailto:USRDS@niddk.nih.gov) attaching all required documents; be sure to include the PI on the email. The USRDS does not accept DocuSign or AdobeSign, documents must be sent in PDF or Word. Please indicate “USRDS DUA Request” in the subject line of the e-mail.